

The Westmoreland County Tax Collection Committee (WCTCC) met on Thursday, May 22, 2014, in the Westmoreland Intermediate Unit Meeting Room, Donahue Road, Greensburg, PA.

**CALL TO ORDER:** The WCTCC Chairman Scott Sitek called the meeting to order at 9:00 a.m. with the following members present:

WCTCC Chairman	-Scott Sitek	-New Stanton Borough, Hempfield School District, Sewickley Township
WCTCC Treasurer	-Diane Figg	-East Huntingdon Township, Everson Borough-Fayette County Southmoreland School District, Scottdale Borough
WCTCC Assistant Secretary & Open Records Officer	-Caprice Mills	-Donegal Borough, Mt. Pleasant Township, Cook Township, Donegal Township, Mt Pleasant Borough, Mt. Pleasant Township, South Huntingdon Township
WCTCC Solicitor	-Lawrence Maiello	
Jennifer Callahan	-Burrell School District, Lower Burrell City	
Joe Koluder	-Derry Area School District	
James J. Meyer	-Greensburg Salem School District	
Jon Perry	-Franklin Regional School District	
Dan Watson	-Greater Latrobe School District	
Sandy Riggie	-Hempfield Area School District	
Dr. Matthew Hutcheson	-Jeannette City School District	
Peggy Gillespie	-Kiski Area School District	
Michelle Krebs	-Ligonier Valley School District	
Michael Picarsic	-Mt. Pleasant Area School District	
Jeffrey McVey	-New Kensington-Arnold School District	
Brett Lago	-Penn Trafford School District	
Michael Wroblewski	-Yough School District	
Mary Perez	-City of Greensburg, City of Greensburg-Hempfield Township	
Diane Heming	-Murrysville Borough	
Lori Latta	-Derry Borough	
Vincent DeCario	-Derry Township	
John M. Shepherd	-North Huntingdon Township	
Linda Iams	-Penn Township	
Ronald D. Martz	-Salem Township	
James Marnell	-St. Clair Township	
Melissa Holmes	-Upper Burrell Township	
Judy Gilpin	-Upper Tyrone Township	
Paul Fry	-Ligonier Borough, Laurel Mountain Borough, Ligonier Township	
Janette M. Shaw	-Ligonier Borough	
Mary Benko	-Irwin Borough	
Margaret Graham	-New Alexandria Borough	
Kevin Fajt	-South Greensburg Borough	
Ron Holtzer	-Southwest Greensburg Borough	
Corry H. Sheffler	-Southwest Greensburg Borough	

**A quorum was present.**

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**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**-Ron Holtzer **MOVED** to approve the minutes from the January 28, 2014 WCTCC Meeting, and Diane Heming **SECONDED**. No discussion. **Motion carried.**

**PUBLIC COMMENT**-Berkheimer representative, Shawn Perry, was present at today's meeting along with the President of Berkheimer, Patti McNamara, and Vice-President, John DeRemer, to address any questions concerning the extension of their contract. No questions were brought forward.

**AGENDA-Extension of Berkheimer Contract.** Solicitor Maiello reminded the committee the contract is a 3-year contract, 2012 through 2014, with two 1-year renewal options at the discretion of the TCC. So today's motion would be exercising one of the 1-year renewal options which would extend the contract through December 31, 2015. No changes are involved other than extending the term of the contract.

Linda Iams **MOVED** to extend the contract with Berkheimer through December 31, 2015, and Jim Marnell **SECONDED**. No discussion. **Motion carried.**

**NOTE-Cancellation of July Meeting.** Scott Sistik reported the full WCTCC Board Meeting scheduled for July will be cancelled. Mr. Sistik reminded the committee members that the next full WCTCC Board Meeting will be October 28<sup>th</sup> and the Operating Board will continue to check monthly to see if a meeting is necessary and will only meet if needed. A discussion ensued concerning when and where these meetings could be held to achieve a quorum and Mr. Sistik suggested everyone email their ideas.

**Adjournment**-Ron Martz **MOVED** to adjourn the meeting. **SECONDED:** Caprice Mills.

Respectfully submitted,

Caprice Mills  
WCTCC Assistant Secretary  
& Open Records Officer